

ABC UNIFIED SCHOOL DISTRICT

RISK MANAGEMENT

MEMO

TO: ALL SITE ADMINISTRATORS
FROM: Joshie Cox, Director of Purchasing and Risk Management
DATE: February 3, 2011
SUBJECT: HOME PREPARED FOODS

This memo is a reminder in regard to bringing home-prepared foods on to your campus for potlucks or bake sales. According to the Department of Health Services, each school is issued an operating permit for the sale of food items. The school is therefore considered a licensed food facility operated by Nutrition Services. As a licensed food facility, each school must adhere to the California Health & Safety Code Chapter 4, Article 3, Section 114021. (a) Food shall be obtained from sources that comply with all applicable laws. (b) Food stored or prepared in a private home shall **NOT** be used or offered for sale in a food facility.

The possibility of communicable diseases such as Hepatitis and Tuberculosis can be transmitted through the consumption of food that has been handled by an exposed food handler or food prepared in an unsanitary kitchen. Because of the possible liability this could pose to the District, we are asking your cooperation by not allowing home-prepared foods to be served in any District facility.

If you have any questions regarding this issue, please call my office or Maureen Conklin, Nutrition Services Manager.