



ABC Adult School

Health and Safety Plan

2026 - 2027

MISSION STATEMENT:

The Mission of ABC Adult School is to provide quality education to our diverse community with meaningful opportunities for success in career, academic, and personal goals.

VISION STATEMENT:

Students will develop confidence and self-reliance as they aspire to reach their full potential in life-long learning. We will cultivate our students' desire for learning, and encourage them to try new and exciting challenges by giving them a solid foundation to build on.

EMERGENCY CONTACT INFORMATION:

Immediate Emergencies: Contact the Office or 911

Office Phone:

- Cuesta Office: 25000
- Cabrillo Lane Office: 25200

Cerritos Sheriff Station:

- (562) 860-0044

After-Hours Maintenance, Transportation, and Grounds:

- (562) 755-0117

After-Hours Problems with Intrusion Alarm System/Security:

- (562) 755-0090
- (562) 755-0117

HEALTH AND SAFETY STATEMENT:

Health and safety at the ABC Adult School (ABCAS) are implemented in accordance with current policies, procedures, and practices established by the ABC Unified School District (ABCUSD). This plan promotes a safe, secure, and positive learning environment for all students, staff, and community members.

EMPLOYEE AND STUDENT HEALTH RESOURCES:

ABCAS employees have access to the following health resources:

- ABCUSD Human Resources offers ongoing support to employees tailored to their individual needs.

- Care Solace is available to support the mental health and well-being of all ABCUSD students and employees upon request at caresolace.com/abcusd or by calling (888) 515-0595.

EMERGENCY NOTIFICATION:

ABCAS uses a third-party provider, ConnectEd, to notify students via text, email, and voice messages in the event of an emergency, cancellations, or closures. Additionally, the ABCAS staff uses Google Chat to communicate during emergencies.

SAFETY PLAN:

Safety Plans are in place and communicated to staff at the beginning of each school year. The Safety Plans are disseminated to staff yearly, ensuring they have the most up-to-date plans. Each classroom also has an evacuation map and emergency response information. ABCAS conducts drills in accordance with ABCUSD policies. Students and staff should follow the Safety Plans when responding to emergencies, including fires, earthquakes, lockdowns, or active shooters.

The link to the current ABCAS Safety Plan is here:

 25-26: Adult School - Comprehensive Emergency Response Plan.pdf

ABCUSD policies require updating the Safety Plan annually by March 1.

SAFETY RESOURCES, EQUIPMENT, AND SUPPLIES:

Safety resources, equipment, and supplies are readily available in all classrooms, including lockdown kits, first-aid supplies, and other essential materials to ensure student safety and maintain a secure classroom environment. The Cuesta and Cabrillo Lane campuses have additional safety equipment and supplies stored on each campus, in classrooms, and on-site, which can be utilized in the event of an emergency.

The fire alarm and public address (PA) systems are scheduled for upgrade as part of the Measure BB Renovation program (ABCUSD has not yet determined the timeline for Measure BB).

ANNUAL SAFETY DRILLS:

Drills are conducted in compliance with ABCUSD policies and procedures. Drills are conducted as follows: Fire Drills - twice annually, Earthquake Drills - twice annually, and Lockdown/Active Shooter Drills - quarterly.

CAMPUS ACCESS:

The hours of operation and event calendar for ABCAS are available to all students, staff, and the public on the ABCAS website. The office doors are always locked. Students and the public must use the access control system to enter the office. Moreover, both campuses, Cuesta and Cabrillo Lane, have one Student Intervention Assistant (SIA) assigned during the daytime hours and nighttime hours of operation.

SMOKING AND TABACCO-FREE CAMPUSES:

The Cuesta and Cabrillo Lane campuses are smoke- and tobacco-free, in accordance with ABCUSD policy, which prohibits smoking or tobacco use on school property.

PROCEDURES FOR REPORTING AND INVESTIGATING SAFETY-RELATED ISSUES:

If a safety- or health-related issue occurs, the affected individual(s) should report the problem to the nearest staff member to ensure their safety. When appropriate, the staff member will advise the individual to report the situation to the office and complete an Incident Report Form. An administrator will investigate the incident and take appropriate action based on the situation.

The Safety Committee reviews and discusses safety-related issues at Safety Committee Meetings. The Safety Committee may make recommendations to foster a safe, welcoming, and positive learning environment for all students, staff, and community members.

Annual Review:

The school's administration, instructors, and staff conduct an annual review of this plan.

Meeting	Date	Administrator's Signature Confirming Plan Review
ABCAS Staff Meeting	8/5/2025	<i>Jeff Heilig</i>
ABCAS Staff Meeting	8/6/2026	<i>Jeff Heilig</i>