



# ABC Adult School

## Health and Safety Plan

2025 - 2026

Revised: 8/6/2025

### EMERGENCY CONTACT INFORMATION:

Immediate Emergencies: Contact the Office or 911

Office Phone:

- Cuesta Office: 25000
- Cabrillo Lane Office: 25200

Cerritos Sheriff Station:

- (562) 860-0044

After Hours Maintenance, Transportation, and Grounds:

- (562) 755-0117

After Hours Problems with Intrusion Alarm System/Security:

- (562) 755-0090
- (562) 755-0117

### HEALTH AND SAFETY STATEMENT:

Health and safety at the ABC Adult School (ABCAS) are implemented in accordance with current policies, procedures, and practices established by the ABC Unified School District (ABCUSD). The following plan intends to promote a safe, secure, and positive learning environment for all students, staff, and community members.

### EMPLOYEE AND STUDENT HEALTH RESOURCES:

ABCAS employees have access to the following health resources:

- ABCUSD Human Resources offers ongoing support to employees tailored to their individual needs.
- Care Solace is available to support the mental health and well-being of all ABCUSD students and employees upon request at [caresolace.com/abcusd](https://caresolace.com/abcusd) or by calling (888) 515-0595.

## **EMERGENCY NOTIFICATION:**

ABCAS utilizes a third-party provider, ConnectEd, which enables notifications to students via text, email, and voice messages in the event of an emergency, cancellations, or closures. Additionally, the ABCAS staff uses Google Chat to communicate in the event of an emergency.

## **SAFETY PLAN:**

Safety Plans are in place and communicated to staff at the beginning of each school year. The Safety Plans are disseminated to staff yearly, ensuring they have the most up-to-date plans. Moreover, each classroom has an evacuation map and emergency response information in the event of an emergency. ABCAS conducts drills in accordance with the policies set forth by the ABCUSD. Students and staff should follow the Safety Plans when responding to emergencies, including fire, earthquake, lockdowns, or an active shooter.

The link to the current ABCAS Safety Plan is here:

[Comprehensive School Safety Plan - ABC Adult School 24-25 - Final.pdf](#)

The Safety Plan is updated annually by March 1, in accordance with ABCUSD policies.

## **SAFETY RESOURCES, EQUIPMENT, AND SUPPLIES:**

Safety resources, equipment, and supplies are readily available in all classrooms, including lockdown kits, first aid supplies, and other essential materials to ensure the safety of students and maintain a secure classroom environment. The Cuesta and Cabrillo Lane campuses have additional safety equipment and supplies stored on each campus, in classrooms, and on-site, which can be utilized in the event of an emergency.

The fire alarm systems and public address (PA) systems are scheduled to be upgraded as part of the Measure BB Renovation program (the ABCUSD has not determined the timeline for Measure BB at this time).

## **ANNUAL SAFETY DRILLS:**

Drills are conducted in compliance with and according to the policies and procedures set forth by the ABCUSD. Drills are conducted as follows: Fire Drills - twice annually, Earthquake Drills - twice annually, and Lockdown/Active Shooter Drills - quarterly.

### **CAMPUS ACCESS:**

The hours of operation and event calendar for ABCAS are available to all students, staff, and the public on the ABCAS website. The office doors are always locked. Students and the public must utilize the access control system to gain access to the office. Moreover, both campuses, Cuesta and Cabrillo Lane, have one Student Intervention Assistant (SIA) assigned during the daytime hours and nighttime hours of operation.

### **SMOKING AND TABACCO-FREE CAMPUSES:**

The Cuesta and Cabrillo Lane campuses are smoke- and tobacco-free, following the ABCUSD policy, which prohibits smoking or tobacco use on school property.

### **PROCEDURES FOR REPORTING AND INVESTIGATING SAFETY-RELATED ISSUES:**

In the event of a safety and health-related situation, the affected individual or individuals should report the problem to the nearest staff member to ensure their safety. When appropriate, the staff member will advise the individual to report the situation to the office and complete an Incident Report Form. An administrator will investigate the incident and take appropriate action based on the situation.

Safety-related issues are reviewed and discussed at the Safety Committee Meetings. The Safety Committee may make recommendations to foster a safe, welcoming, and positive learning environment for all students, staff, and community members.