Faculty & Staff Development Plan

Revised Feb 2021

INTRODUCTION
The introduction of COVID restrictions has caused us to rethink our staff development plan. It is vital for our faculty and staff to be constantly updating their knowledge and stay on top of their fields of study. In person conferences were our main source of training in the past. This mentality will have to evolve.

ADMINISTRATORS
Administrators are required by the school district to attend at least 30 hours of training per year. Much of this training is provided through the district. Other training may be arranged and counted if it is pre-approved by a supervisor.

INSTRUCTORS
Just in time training will be provided by the school during Wednesday meetings as needed.

Teachers are required by the state to initiate and maintain professional relationships with local business members and professional organizations. Training opportunities, both formal and informal can be made available.

Because the training needs are so diverse, the school makes available Linked-in Learning accounts for teachers for specialized software and professional training on line.

The district Professional Development team provides professional development as well as assistance to faculty in the design of curriculum, learning activities, and assessments.

STAFF
The district offers specialized training for our classified staff. Linked-in learning accounts are also available for classified employees who need to brush up on their skills.

CONCLUSION
It is the responsibility of each faculty and staff member to keep up their skills and training. ABC Adult School encourages its employees to come to the administration with any training opportunity with which they would like top participate and we will do our best to make that training opportunity possible.