



ABC Adult School

External Work-Based Instructional Plan for Pharmacy Technician Program 2026 - 2027

MISSION STATEMENT:

The Mission of ABC Adult School is to provide quality education to our diverse community with meaningful opportunities for success in career, academic, and personal goals.

VISION STATEMENT:

Students will develop confidence and self-reliance as they aspire to reach their full potential in life-long learning. We will cultivate our students' desire for learning, and encourage them to try new and exciting challenges by giving them a solid foundation to build on.

INTRODUCTION

The ABC Adult School External Work-Based Instruction Plan for the Pharmacy Technician program is a comprehensive guide that outlines the structure and objectives of the program's external work-based component. The plan ensures students gain practical, hands-on experience in a real-world pharmacy setting that complements their classroom and laboratory learning.

PROGRAM OBJECTIVES

- Apply theoretical knowledge in a practical pharmacy environment.
- Develop the professional skills and attitudes necessary for a successful pharmacy practice.
- Gain experience in various pharmacy settings (e.g., retail, hospital, long-term care)
- Enhance communication skills with patients, healthcare professionals, and colleagues.
- Understand and comply with pharmacy laws, regulations, and ethics.
- Provide student networking opportunities in their field of study.

DURATION AND STRUCTURE

Total duration: 120 hours

- Weekly schedule: 30 hours per week for 5-6 weeks
- Placement provided in different pharmacy settings: Independent pharmacy practice, CVS, Walgreens, etc.
- Retail pharmacy: 5-6 weeks
- Hospital pharmacy: 5-6 weeks or Long-term care pharmacy: 5-6 weeks
- Long-term care pharmacy: 5-6 weeks

LEARNING OUTCOMES

By the end of the external work-based experience, students should be able to:

- Accurately process and fill prescriptions
- Maintain patient records and manage inventory
- Compound medications under supervision
- Assist in the administration of immunizations (where permitted by law)
- Demonstrate proficiency in pharmacy software and technology
- Communicate effectively with patients and healthcare professionals
- Apply pharmacy law and ethics in daily practice

INSTRUCTIONAL METHODS

- Supervised hands-on practice
- Observation and shadowing of licensed pharmacists and experienced technicians
- Case studies and problem-solving exercises
- Regular feedback and performance evaluations
- Personal Reflective journaling

ASSESSMENT METHODS

- Weekly performance evaluations by site supervisors
- Competency checklists for specific skills
- Student self-assessments
- Portfolio of completed tasks and projects
- Obtaining Licensing and Certifications
- Offer of employment

SITE REQUIREMENTS

- Licensed and accredited pharmacies
- Qualified preceptors (licensed pharmacists or experienced technicians)
- Adequate space and resources for student learning
- Commitment to providing a variety of learning experiences
- Provide networking experiences
- Assist in developing students' soft and professional skill sets.
- Professional feedback

STUDENT RESPONSIBILITIES

- Adhere to site policies and procedures and/ or code of conduct
- Maintain patient confidentiality
- Complete all assigned tasks and projects
- Participate in all learning activities
- Seek feedback and continuously improve performance
- Maintain a professional appearance and attitude
- Report
- Maintain integrity and professionalism

PROGRAM COORDINATOR RESPONSIBILITIES

- Establish and maintain relationships with practice sites
- Ensure compliance with accreditation standards
- Monitor student progress and address any issues
- Facilitate communication between the program and practice sites
- Conduct site visits and evaluations
- Report and record student outcomes

CONCLUSION

ABC Adult School's work-based instructional plan provides a comprehensive framework for pharmacy technician students to gain practical experience and develop essential skills. By integrating classroom knowledge with real-world practice, students will be prepared for successful careers in pharmacy settings.

ANNUAL REVIEW/REVISION

Date	Administrator; Confirming Plan Review/Revision
8/7/2025	<i>Jeff Heilig</i>
8/13/2026	<i>Jeff Heilig</i>